

## Information relating to the powerpoint documents

This is about portfolios for seminars or presentations for any usage (freeware). These portfolios are a good supplementation for my book. The book offers knowledge, the presentations offer pictures. To speakers and seminar leaders I recommend to link-up the documents. In this way you can access all organ-documents with one click, in order to, for example, be able to respond to questions of the audience or to explain one organ after another.

Set-up of the powerpoint presentation:

- After you downloaded the 39 powerpoint presentations (beginning with „0 Menu“), you can connect them on your computer by doing the following:
- Open the document „0 Menu“
- In normal view, click on the box „Eye“, so that the frame is marked
- right click „Actions settings“
- Now you can search for the document „1 Eye“ under “link with”, select it, and connect them. Finally, confirm with “OK”.
- In normal view, click on the box „Ear“ and do the same. Connect the box with the document „2 Ear“
- Proceed with all 38 documents in this way. You’ve done it!
- Now, on the document „0 menu“, change from „normal mode“ to “presentation mode“
- Now click a box of your choice.

The appropriate document should open up on its own accord in the “presentation mode”.

You can return to the menu by pushing the escape key.

I wish you a great success and good presentations for the well-being of all.  
Björn Eybl